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Subject: Meeting Jan 31

Hi Chris, Laurie, and Ben,

I've prepared an agenda and some notes for our meeting on Jan 31st. You can find them here. Please let me know if you are unable to access them.

The notes should provide us with a starting place for each of the agenda topics. Cristiana and Anise will be joining us from 11:15 to 12:15. I'm not sure that it will be necessary for Ben to attend the entire meeting but it would be helpful to have him attend at this time, too. We can send around a call in number if needed.

Thanks and looking forward to seeing you soon.

Leanne

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